



**CITY OF FAIRHOPE  
CITY COUNCIL REGULAR AGENDA**

**Monday, January 27, 2025 - 6:00 PM  
City Council Chamber**

**Council Members**

Jack Burrell  
Corey Martin  
Jimmy Conyers  
Jay Robinson  
Kevin G. Boone

**Invocation and Pledge of Allegiance**

1. Approve minutes of 13 January 2025 Regular City Council Meeting and minutes of 13 January 2025 Work Session
2. Report of the Mayor
3. Public Participation – Agenda Items – (3 minutes maximum)
4. Council Comments
5. **Public Hearing** – Ordinance – Amend Zoning Ordinance No. 1253 - Request of the Applicant, Jay Broughton, on behalf of the Owner, Tallawampa Properties LLC, for conditional annexation to R-2, Medium Density Single-Family Residential District. The property is approximately 5.20 acres and is located at 0 Gayfer Road Ext. **PPIN #: 13818**
6. **Public Hearing** – Ordinance – Amend Zoning Ordinance No. 1253 - Request of the Applicant, Dewberry, on behalf of the Owner, Brian Metcalf, to rezone property from R-1, Low Density Single-Family Residential District to B-1, Local Shopping District. The property is approximately 2.06 acres and is located to the east of the terminus at Sweetwater Circle. **PPINS #: 243332, 281752, 281750, 57219**
7. **Final Adoption** - An Ordinance to declare that certain real property of the City of Fairhope (Part of the Anna T. Jeanes School Property) for Hope Community outlined in Exhibit A attached to lease) is not needed for public or municipal purposes in response to an offer to lease property for a five-year term for the minimum yearly rent of \$1.00 payable as specified in lease. Option to renew or extend lease is specified in Article 10. (Introduced at the January 13, 2025 City Council Meeting)
8. **Final Adoption** - An Ordinance to Establish the Salary for the Mayor and Councilmembers; City of Fairhope Code of Ordinance (Section 2-21). (Introduced at the January 13, 2025 City Council Meeting)

9. Ordinance - An Ordinance to declare that certain real property of the City of Fairhope (approximately 16,300 square feet of floor space on the main floor thereof, but excluding approximately 3,500 square feet of basement located at 106 S. Church Street) for Baldwin County Community and Economic Development Foundation, Inc. (outlined in Exhibit A attached to lease) is not needed for public or municipal purposes in response to an offer to lease property for a term of fifteen years for the minimum yearly rent of \$1.00 payable as specified in lease. Option to renew or extend lease is specified in Article 10.
10. Ordinance - Amending Ord. No. 1639 - 2018 International Code Council International Building Code - Permitting Requirements for boat lifts on City Property.
11. Site Plan Review and Approval - Request of the Applicant, Erik Haeffs, on behalf of the Owner, FST and Encounter Development LLC, for Site Plan Approval of Waffle House, Encounter Subdivision – Lot 10. The property is approximately 1.05 acres and is located on the northeast corner of State Highway 181 and State Highway 104. PPIN #: 627500. (Planning Commission unanimously recommends approval of SR 25.01).
12. Resolution - That the City Council to reject all bids (Bid No. 25-015) for Beverage Vending and Concession Annual Contract - Three years and authorize the Mayor to negotiate a contract with the one bidder, pursuant to the Code of Alabama 1975, Section 41-16-50(4).
13. Resolution - That the City Council approves and adopts the recommendation to increase the pay rate for the summer interns assigned to work with Fairhope Utilities and Public Works department through the Baldwin County Utilities Internship Program from \$13.50 per hour to \$14.00 per hour.
14. Resolution - That the City Council approves and adopts the recommendation of the Reclassification of one (1) vacant Gas Equipment Operator IV (Grade 9) to Gas Construction Technician I (Grade 5).
15. Resolution - That the City Council approves and adopts the recommendation of the Reclassification of two (2) vacant Lineworker positions (Grade 10) to two (2) Lineworker Apprentice positions (Grade 7).
16. Resolution - That the City Council approves and adopts the recommendation of the Reclassification of two vacant (2) Wastewater Operator III positions (Grade 8) to two (2) Assistant Wastewater Plant Operator positions (Grade 8).

17. Resolution - That the City Council approves and adopts the recommendation of the Reclassification of one (1) vacant Tree Trim Equipment Operator III (Grade 8) to one (1) Groundworker (Grade 6).
18. Resolution - That the City of Fairhope approves the award of the Request for Quotes for Labor and Materials for new southeast entrance to Knoll Park to Lindsey Landscaping LLC. for a project cost not-to-exceed \$24,700.00. This Public Works project will be less than \$100,000.00, and therefore does not need to be formally bid out.
19. Resolution - That the City of Fairhope has voted to approve annual inspections and testing of Fire Trucks from Sunbelt Fire, Inc. as sole source distributor; and authorizes procurement based on the option allowed by the Code of Alabama 1975, Section 41-16-51(13). The cost will not-to-exceed \$13,393.00.
20. Resolution - That the City of Fairhope approves the award of the Request for Quotes for Labor and Materials for the N. Mobile Street Sewer Force Main Bypass & Manhole Rehabilitation Project to A-Long Boring, Inc. for a not-to-exceed project cost of \$76,590.00. This Public Works project will be less than \$100,000.00, and therefore does not need to be formally bid out.
21. Resolution - That the City of Fairhope approves the procurement of a preventative maintenance program annual contract for the Wastewater Treatment Plant VTScada System from Automation Control Service, LLC. Automation Control Service, LLC. is the only area company able to supply this service and respond in person within two (2) hours for emergencies. The annual cost is \$22,800.00 plus materials as needed for repairs.
22. Resolution - That Mayor Sherry Sullivan is hereby authorized to execute a Contract with Krebs Engineering for Professional Engineering Services for the Water Main Installation on Dairy Road (RFQ PS25-013) with a not-to-exceed amount of \$60,000.00.
23. Resolution - That the City of Fairhope approves the award of the Request for Quotes for Labor and Materials for the Water Treatment Plant #2 paving to American Asphalt for a not-to-exceed project cost of \$36,324.00. This Public Works project will be less than \$100,000.00 and therefore does not need to be formally bid out.
24. Resolution - That the City of Fairhope approves the awards of the Request for Quotes for Labor and Materials for Water Treatment Plants #5 and #6 Paving to Asphalt Services, Inc. for a not-to-exceed project cost of \$32,140.50 (\$14,634.00 for WTP #5 and \$17,506.50 for WTP #6). These Public Works projects will be less than \$100,000.00, and therefore does not need to be formally bid out.

25. Resolution - That Mayor Sherry Sullivan is hereby authorized to execute Change Order No. 4 for (Bid No. 036-22) Pump Station and Force Main Maintenance - Phase II with a cost of \$226,524.00 due to the extraordinary circumstances related to need for timely completion of the project to protect the health, safety, and welfare of the City's Sewer Customers; and to award Change Order No. 4 to A-Long Boring, Inc. The new contract total will be \$5,351,549.00.
26. Resolution - To award (Bid No. 25-021) to Donohoo Chevrolet for Two (2) New 2024 or 2025 Chevrolet Tahoes 2WD Commercial for the Police Department with a bid proposal not-to-exceed \$99,732.00.
27. Resolution - That Mayor Sherry Sullivan is hereby authorized to execute a Contract with Sawgrass Consulting, LLC for Professional Engineering Services for the Gas Main Replacement Underneath I-10 Project (RFQ PS25-014) with a not-to-exceed amount of \$64,100.00.
28. Resolution - That Mayor Sherry Sullivan is hereby authorized to execute a Contract with Magnolia River Services, Inc. for Professional Engineering Services for New FlowGIS Forms and Workflow (RFQ PS25-016) with a contract amount of \$23,840.00.
29. Resolution - That Mayor Sherry Sullivan is hereby authorized to execute a contract amendment with Magnolia River Services, Inc. for Professional Natural Gas Engineering Consulting Services (RFQ PS015-22) with a not-to-exceed amount of \$714,766.50. The new contract total will be \$1,714,766.50.
30. Resolution - That the Benches and Engraved Bench Boards from South Park are declared surplus and the Mayor and the City Treasurer are hereby authorized and directed to dispose of personal property owned by the City of Fairhope by one of the two methods listed on the resolution.
31. Public Participation – (3 minutes maximum)
32. Executive Session - To discuss pending litigation and the legal ramifications of and legal options for potential litigation.
33. Adjourn

**Next Regular Meeting – Monday, February 10, 2025 – Same Time Same Place**