

STATE OF ALABAMA)

COUNTY OF BALDWIN)

The City Council, City of Fairhope, met in regular session at 6:00 p.m., Fairhope Municipal Complex Council Chamber, 161 North Section Street, Fairhope, Alabama 36532, on Monday, 11 August 2025.

Present were Council President Jack Burrell, Councilmembers: Corey Martin, Jimmy Conyers, and Kevin Boone, Mayor Sherry Sullivan, City Attorney Marcus E. McDowell, and City Clerk Lisa A. Hanks. Councilmember Jay Robinson was absent.

There being a quorum present, Council President Burrell called the meeting to order at 6:03 p.m. The invocation was given by Pastor Titus Ulrich of Celebration Church and the Pledge of Allegiance was recited. Councilmember Martin moved to approve minutes of the 27 July 2025, regular meeting; and minutes of the 27 July 2025, work session. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

Mayor Sullivan addressed the City Council and thanked the teachers, administrators, and everyone affiliated with our schools for what they do to keep our kids safe. She announced the opening of the ten new pickleball and two tennis courts will be held on Thursday, August 14, 2025 at 4:00 p.m. Mayor Sullivan commented that the Flying Creek Nature Preserve Park dedication will be on Saturday, August 23, 2025 between 10:00 a.m. and noon.

Councilmember Martin said he hoped everyone had a very blessed first day of school.

Councilmember Conyers congratulated the teachers and students. He mentioned Councilmember Jay Robinson who was with his 12U baseball team in Branson Missouri for the Cal Ripken World Series.

Councilmember Boone said he wanted to give an at-a-boy to the six citizens of Fairhope who stopped to offer him help when his truck broke down.

Council President Burrell said he hoped everyone had a happy back to school.

A Public Hearing was held as advertised on a proposed ordinance to amend Zoning Ordinance No. 1253. Councilmember Martin introduced in writing an ordinance to zone the property of Gold Kist Corner, LLC to B-2, General Business District, concurrent with annexation. The property is approximately 4.65 acres and is located on the southwest corner of State Highway 104 and State Highway 181. **PPIN #19982**. The Planning Commission gave a favorable recommendation of this ordinance. Council President Burrell read the proposed ordinance.

11 August 2025

Planning Director Hunter Simmons briefly explained the proposed ordinance with the following condition: a twenty-foot (20”) landscape buffer shall be required along all property lines abutting residentially zoned property in compliance with Article V, Section B(2) of the Zoning Ordinance.

Council President Burrell opened the Public Hearing at 6:16 p.m. No one present opposed the proposed ordinance, the Public Hearing closed at 6:16 p.m.

Due to lack of a motion for immediate consideration, this ordinance will layover until the August 25, 2025 City Council meeting.

A Public Hearing was held as advertised on a proposed ordinance to amend Zoning Ordinance No. 1253. Councilmember Martin introduced in writing an ordinance to zone the property of Advantage Holdings, LLC to B-2, General Business District, concurrent with annexation. The property is approximately 2.23 acres and is located at 21905 State Highway 181. **PPIN #66242**. The Planning Commission gave a favorable recommendation of this ordinance. Council President Burrell read the proposed ordinance.

Planning Director Hunter Simmons briefly explained the proposed ordinance with the following condition: a twenty-foot (20”) landscape buffer shall be required along all property lines abutting residentially zoned property in compliance with Article V, Section B(2) of the Zoning Ordinance.

Council President Burrell opened the Public Hearing at 6:20 p.m. No one present opposed the proposed ordinance, the Public Hearing closed at 6:20 p.m.

Due to lack of a motion for immediate consideration, this ordinance will layover until the August 25, 2025 City Council meeting.

Councilmember Conyers introduced in writing an ordinance to amend Ordinance No. 1800 known as the Personnel Rules, Policies and Procedures; specifically, XII. Use of City Vehicles, Section D. Assignment of Vehicles (Item No. 1) Take-Home Vehicles regarding the Police Department.

Due to lack of a motion for immediate consideration, this ordinance will layover until the August 25, 2025 City Council meeting.

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11 August 2025

Councilmember Martin introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council hereby authorizes Mayor Sullivan to enter into an agreement with the State of Alabama, acting by and through the Alabama Department of Transportation relating to a project for: Sidewalk along County Road 13 from Sedgefield Drive to Fox Hollow Phase 3, and from Pecan Park to Nichols Avenue with pedestrian crossing at Nichols Avenue; Project# CRPES-0224(); CPMS Ref# 100078292 and Ref# 100078293. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

RESOLUTION NO. 5525-25

BE IT RESOLVED, BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE AS FOLLOWS:

That the City of Fairhope enter into an agreement with the State of Alabama, acting by and through the Alabama Department of Transportation relating to a project for:

Sidewalk along CR-13 from Sedgefield Drive to Fox Hollow Phase 3, and from Pecan Park to Nichols Avenue with pedestrian crossing at Nichols Avenue; Project# CRPES-0224(); CPMS Ref# 100078292 and 100078293.

Which agreement is before this Council, and that the agreement be executed in the name of the City, by the Mayor for and on its behalf and that it be attested by the City Clerk and the official seal of the City be affixed thereto.

BE IT FURTHER RESOLVED that upon the completion of the execution of the agreement by all parties, that a copy of such agreement be kept on file by the City Clerk.

Adopted and Approved this 11th day of August, 2025


Jack Burrell, Council President

Attest:


Lisa A. Hanks, MMC
City Clerk

11 August 2025

Councilmember Martin introduced in writing, and moved for the adoption of the following resolution, a resolution to award (Bid No. 25-056-2025-PWI-024) to Asphalt Services, Inc. for Public Works & Utility Parking & Operations Yard Expansion and Paving Project with a bid proposal not-to-exceed \$497,783.10. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

RESOLUTION NO. 5526-25

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope did request, receive, and open bids for Bid No. 25-056-2025-PWI-024 Public Works & Utility Parking & Operations Yard Expansion and Paving Project for the City of Fairhope Public Works Department.

[2] At the appointed time and place, the following bids were opened and tabulated as follows:

Please see attached Bid Tabulation for
Bid No. 25-056-2025-PWI-024
Public Works & Utility Parking &
Operations Yard Expansion and Paving Project

[3] After evaluating the bid proposals with the required bid specifications, Asphalt Services, Inc. is now awarded Bid No. 25-056-2025-PWI-024 Public Works & Utility Parking & Operations Yard Expansion and Paving Project for the City of Fairhope Public Works Department with a bid proposal not-to-exceed \$497,783.10.

ADOPTED ON THIS 11TH DAY OF AUGUST, 2025


Jack Burrell, Council President

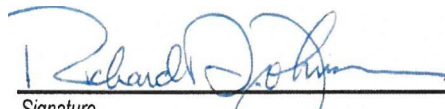
Attest:


Lisa A. Hanks, MMC
City Clerk

11 August 2025

City of Fairhope Bid Tabulation**Bid 25-056-2025-PWI-024 Public Works, Utility Parking & Operations Yard Expansion and Paving Project****Opened July 31, 2025 at 10:00 A.M.**

Vendor	Bid Documents Signed / Notarized (Y/N)	Bid Bond (Y/N)	Addendum I & Revised Bid Form (Y/N)	Total Bid
Ammons & Blackmon Construction, LLC	Y / N	Y	Y / Y	\$504,008.50
Asphalt Services, Inc.	Y / Y	Y	Y / Y	\$497,783.10

Recommendation:*To the best of my knowledge this is an accurate Bid Tabulation*


Signature
Richard Johnson, City Engineer



Signature
Erin Wolfe, Purchasing Manager

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council hereby authorizes Mayor Sherry Sullivan to have City Staff assist with the Bicycle Racks at the Eastern Shore Art Center as presented in the Work Session on July 28, 2025 which includes pouring concrete pads and installing the racks. Seconded by Councilmember Martin, motion passed unanimously by voice vote.

11 August 2025

RESOLUTION NO. 5527-25

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That the City Council hereby authorizes Mayor Sherry Sullivan to have City Staff assist with the Bicycle Racks at the Eastern Shore Art Center as presented in the Work Session on July 28, 2025 which includes pouring concrete pads and installing the racks.

Adopted on this 11th day of August, 2025


Jack Burrell, Council President

Attest:


Lisa A. Hanks, MMC
City Clerk

Councilmember Martin introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope approves the award of the Request for Quotes for Labor and Materials to Construct a New 24' x 50' Covered Batting Cage at Founders Park to TEC Construction for a not-to-exceed project cost of \$34,072.00. This Public Works project will be less than \$100,000.00; and therefore, does not need to be formally let out for bid.

And, authorizes the Treasurer to transfer \$34,072.00 from Founders Park Playground Equipment project previously approved to be funded by Impact Fees by Resolution No. 5205-24, adopted September 30, 2024. This project ("a New 24' x 50' Covered Batting Cage at Founders Park for a not-to-exceed project cost of \$34,072.00") shall be paid from the Impact Fess Account and meets the criteria for use of these funds for "Parks and Recreation." Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

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11 August 2025

RESOLUTION NO. 5528-25

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope approves the award of the Request for Quotes for Labor and Materials to Construct a New 24' x 50' Covered Batting Cage at Founders Park to TEC Construction for a not-to-exceed project cost of \$34,072.00. This Public Works project will be less than \$100,000.00 and therefore does not need to be formally let out for bid; and authorizes the Treasurer to transfer \$34,072.00 from Founders Park Playground Equipment project previously approved to be funded by Impact Fees by Resolution No. 5205-24, adopted September 30, 2024.

[2] This project ("a New 24' x 50' Covered Batting Cage at Founders Park for a not-to-exceed project cost of \$34,072.00") shall be paid from the Impact Fess Account and meets the criteria for use of these funds for "Parks and Recreation" which is a Benefit Area for (i) the acquisition of new public parks lands, (ii) the construction, development and/or improvement of public recreational facilities, (iii) the construction, development and/or improvement of public park amenities, (iv) the acquisition of new park vehicles, and (v) the parks and recreation component of the "Impact Fee Study" prepared by TischlerBise.

DULY ADOPTED ON THIS 11TH DAY OF AUGUST, 2025


Jack Burrell, Council President

Attest:


Lisa A. Hanks, MMC
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope approves the award of the Request for Quotes for Labor and Materials for the Willow Bridge Street Sewer Tie-In to Ball Con for a not-to-exceed project cost of \$36,900.00. This Public Works project will be less than \$100,000.00 and therefore does not need to be formally bid out; and authorizes the Treasurer to transfer \$36,900.00 in FY25 Budget from Wastewater Repairs and Maintenance to Wastewater System Improvements-Collections. Seconded by Councilmember Martin, motion passed unanimously by voice vote.

11 August 2025

RESOLUTION NO. 5529-25

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That the City of Fairhope approves the award of the Request for Quotes for Labor and Materials for Willow Bridge Street Sewer Tie-In to Ball Con for a not-to-exceed project cost of \$36,900.00. This Public Works project will be less than \$100,000.00 and therefore does not need to be formally bid out; and authorizes the Treasurer to transfer \$36,900.00 in FY25 Budget from Wastewater Repairs and Maintenance to Wastewater System Improvements-Collections.

DULY ADOPTED ON THIS 11TH DAY OF AUGUST, 2025
Jack Burrell, Council President

Attest:


Lisa A. Hanks, MMC
City Clerk

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Sherry Sullivan is hereby authorized to execute a Contract with O'Donnell & Associates, Inc. for Professional Hydrogeological Services (RFQ PS25-033) with a not-to-exceed amount of \$41,274.00. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

RESOLUTION NO. 5530-25

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That Mayor Sherry Sullivan is hereby authorized to execute Contract with O'Donnell & Associates, Inc. for Professional Hydrogeological Services (RFQ PS25-033) with a not-to-exceed amount of \$41,274.00.

ADOPTED ON THIS 28TH DAY OF JULY, 2025
Jack Burrell, Council President

Attest:


Lisa A. Hanks, MMC
City Clerk

11 August 2025

Councilmember Martin introduced in writing, and moved for the adoption of the following resolution, a resolution to rescind Resolution No. 5433-25 awarding Bid No. 25-022 Joint Use Attachment Inventory for City of Fairhope Electric Department; and to authorize the rebid of this purchase under Code of Alabama 1975, Section 41-16-57(d). Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

RESOLUTION NO. 5531-25

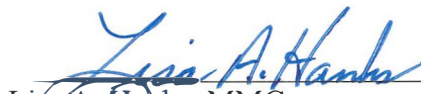
BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] To rescind Resolution No. 5433-25 awarding Bid No. 25-022 Joint Use Attachment Inventory for City of Fairhope Electric Department; and to authorize the rebid of this purchase order under Code of Alabama 1975, Section 41-16-57(d).

ADOPTED ON THIS 11TH DAY OF AUGUST, 2025


Jack Burrell, Council President

Attest:


Lisa A. Hanks, MMC
City Clerk

Councilmember Martin introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope approves the replacement of the engine in Bucket Truck 1038 for the Electric Department for the estimated cost of \$33,123.01 from Lazzari Truck Repair, Inc.; and authorize the Treasurer to make a budget transfer of \$30,000.00 from Maintenance-Plant. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

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11 August 2025

RESOLUTION NO. 5532-25

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That the City of Fairhope approves the replacement of the engine in Bucket Truck 1038 for the Electric Department for the estimated cost of \$33,123.01 from Lazzari Truck Repair, Inc.; and authorize the Treasurer to make a budget transfer of \$30,000.00 from Maintenance-Plant.

DULY ADOPTED ON THIS 11TH DAY OF AUGUST, 2025
Jack Burrell, Council President

Attest:


Lisa A. Hanks, MMC
City Clerk

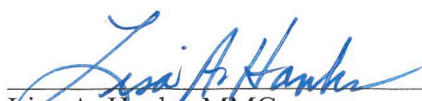
Councilmember Martin introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council to reject all bids (Bid No. 25-055) to procure a Fire Extinguisher Inspection Services Annual Contract; and authorize the rebid of the annual contract under Code of Alabama 1975, Section 41-16-57(d). Seconded by Councilmember Boone, motion passed unanimously by voice vote.

RESOLUTION NO. 5533-25

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That the City Council to reject all bids (Bid No. 25-055) to procure a Fire Extinguisher Inspection Services Annual Contract; and authorize the re-bid of the annual contract under Code of Alabama 1975, Section 41-16-57(d).

ADOPTED ON THIS 11TH DAY OF AUGUST, 2025
Jack Burrell, Council President

Attest:


Lisa A. Hanks, MMC
City Clerk

11 August 2025

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Sherry Sullivan is hereby authorized to execute the Discontinuance of Service with Tyler Technologies for the Incode Court Online Component for the Municipal Court Magistrates. Seconded by Councilmember Martin, motion passed unanimously by voice vote.

RESOLUTION NO. 5534-25

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That Mayor Sherry Sullivan is hereby authorized to execute the Discontinuance of Service with Tyler Technologies for the Incode Court Online Component for the Municipal Court Magistrates.

ADOPTED ON THIS 11TH DAY OF AUGUST, 2025


Jack Burrell, Council President

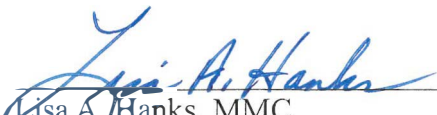
Attest:

City Clerk

Councilmember Boone moved to adjourn the meeting. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

There being no further business to come before the City Council, the meeting was duly adjourned at 6:31 p.m.


Jack Burrell, Council President


Lisa A. Hanks, MMC
City Clerk