Council Members
Jack Burrell
Corey Martin
Jimmy Conyers
Jay Robinson
Kevin G. Boone

CITY OF FAIRHOPE
SPECIAL CITY COUNCIL MEETING
AGENDA

Friday, August 29, 2025 - 4:30 PM
City Council Chambers

Invocation and Pledge of Allegiance

1. Call Meeting to Order

2. Resolution: To Canvass the 2025 Municipal Election.

3. Resolution: That the City Council hereby authorizes that the Mayor, the Building Official, the City Attorney, and any other officials or employees acting under the direction of the Mayor are empowered to do such things as are necessary to carry out the emergency demolition of the dangerous building on the Property located at 7 Woods Ave, Fairhope, Alabama and to otherwise carry out the purposes of this Resolution; and the contract between the City of Fairhope and S.L.M Lot Clearing for the demolition of the Property in the total amount of $7,500.00 is hereby approved.

4. Adjourn

Regular Meetings of the City Council shall be held on 2nd and 4th Mondays of each month immediately following the 4:30 p.m. Work Session unless prescheduled and announced otherwise.

Next Regular City Council Meeting, Monday, September 8, 2025, 6:00 p.m.
Fairhope Municipal Complex
City Council Chambers
161 North Section Street
Fairhope, AL 36532

CITY OF FAIRHOPE
AGENDA MEMORANDUM

Item ID: 2025-1753

FROM:	Lisa Hanks, CITY CLERK
SUBJECT:	Resolution: To Canvass the 2025 Municipal Election.
AGENDA DATE:	August 29, 2025

RECOMMENDED ACTION:

Council Approval

BACKGROUND INFORMATION:

2025 Municipal Election

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	Cost	Available Budget
		$___	$___	($____)

GRANT:

LEGAL IMPACT:

FOLLOW UP IMPLEMENTATION:

For time-sensitive follow up, select deadline date for follow up:

Individual(s) responsible for follow up:

Action required (list contact persons/addresses if documents are to be mailed or emailed):

CANVASS RESOLUTION
RESOLUTION NO. 5544-25

WHEREAS, the General Election for the City of Fairhope was duly and legally held on Tuesday, 26 August 2025, as provided by law; and,

WHEREAS, the Municipal governing body of the City of Fairhope met on this 2nd day of September 2025, a quorum of the governing body thereof being present, at 10:00 o'clock a.m. and has canvassed the returns, and has ascertained and determined the number of voters received by each candidate; and,

WHEREAS, the said municipal governing body has ascertained and determined the result of said election as follows:

CANDIDATES	MACHINE 1	MACHINE 2	MACHINE 3	ABSENTEE MACHINE	PROVISIONALS	TOTAL
PLACE NO. 1:						
Jack Burrell	1152	1022	502	113		2789
Troy Vickers	1002	929	477	116		2524
PLACE NO. 2:						
Joshua N. Gammon	1092	1043	525	115		2775
Corey Martin	1056	899	447	111		2513
PLACE NO. 3:						
Jimmy Conyers	1423	1239	618	138		3418
Tracy Gatewood	719	696	350	92		1857
PLACE NO. 4:						
Howell Gibbens	136	122	76	18		352
David Luc	686	674	322	75		1757
Jay Robinson	1329	1147	572	134		3182
PLACE NO. 5:						
Andrea Faust Booth	1208	1075	540	150		2973
George Ferniany	915	854	425	78		2272

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Fairhope, Alabama, as follows:

1. THAT **JACK BURRELL** received a majority of the votes cast for the office of Councilmember **PLACE NO. 1** and is hereby declared duly elected to that office for the term beginning 3 November 2025.

2. THAT **JOSHUA N. GAMMON** received a majority of the votes cast for the office of Councilmember **PLACE NO. 2** and is hereby declared duly elected to that office for the term beginning 3 November 2025.

3. THAT **JIMMY CONYERS** received a majority of the votes cast for the office of Councilmember **PLACE NO. 3** and is hereby declared duly elected to that office for the term beginning 3 November 2025.

4. THAT **JAY ROBINSON** received a majority of the votes cast for the office of Councilmember **PLACE NO. 4** and is hereby declared duly elected to that office for the term beginning 3 November 2025.

5. THAT **ANDREA FAUST BOOTH** received a majority of the votes cast for the office of Councilmember **PLACE NO. 5** and is hereby declared duly elected to that office for the term beginning 3 November 2025.

ADOPTED THIS 29TH DAY OF AUGUST, 2025

_____
Council President

_____
Councilmember

_____
Councilmember

_____
Councilmember

_____
Councilmember

Attest:

_____
Lisa A. Hanks, MMC
City Clerk

CITY OF FAIRHOPE
AGENDA MEMORANDUM

Item ID: 2025-1755

FROM:	Erik Cortinas, BUILDING OFFICIAL
SUBJECT:	That the City Council hereby authorizes that the Mayor, the Building Official, the City Attorney, and any other officials or employees acting under the direction of the Mayor are empowered to do such things as are necessary to carry out the emergency demolition of the dangerous building on the Property located at 7 Woods Ave, Fairhope, Alabama and to otherwise carry out the purposes of this Resolution; and the contract between the City of Fairhope and S.L.M Lot Clearing for the demolition of the Property in the total amount of $7,500.00 is hereby approved.
AGENDA DATE:	August 29, 2025

RECOMMENDED ACTION:

Council Approval.

BACKGROUND INFORMATION:

Emergency Demolition 7 Woods Avenue.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	Cost	Available Budget
001100-50360	General Maintenance	$___	$7,500.00	($7,500.00)

GRANT:

LEGAL IMPACT:

FOLLOW UP IMPLEMENTATION:

For time-sensitive follow up, select deadline date for follow up:

Individual(s) responsible for follow up:

Action required (list contact persons/addresses if documents are to be mailed or emailed):

RESOLUTION NO. ____

WHEREAS, the Building Official of the City of Fairhope, Alabama, pursuant to provisions of Article V Chapter 7 of the Fairhope Code of Ordinances has investigated a building which exists at 7 Woods Ave, Fairhope, Alabama 36532 (Tax Parcel ID Number 05-46-03-08-0-003-058.000) (the "Property") and has found the same to be a dangerous building within the meaning of Section 7-88 of said Code and a public nuisance and requiring emergency remediation pursuant to Section 7-100 of said Code; and

WHEREAS, the said Building Official posted the required notice of the dangerous building as required by law and provided a copy of such notice to all persons listed on the Certificate of Service for the "Finding of Public Nuisance, Notice of Declaration of Emergency, and Notice of *Lis Pendens*", a copy of which is on file in the office of the City Clerk, and which is incorporated by reference as though fully set forth herein; and

WHEREAS, the Building Official has presented to the City Clerk costs associated with demolition of said building which includes labor and transport of demolition debris for a total cost of $7,500.00;

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, that a contract between the City of Fairhope and S.L.M Lot Clearing for the demolition of the Property in the total amount of $7,500.00 is hereby approved.

NOW THEREFORE BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, that the Mayor, the Building Official, the City Attorney, and any other officials or employees acting under the direction of the Mayor are empowered to do such things as are necessary to carry out the emergency demolition of the dangerous building on the Property and to otherwise carry out the purposes of this Resolution.

ADOPTED ON THIS 29TH DAY OF AUGUST, 2025

_____
Jack Burrell, Council President

Attest:

_____
Lisa A. Hanks, MMC
City Clerk

I, the undersigned qualified and City Clerk of the City of Fairhope, Alabama do hereby certify that the above and foregoing is a true copy of a resolution passed and adopted by the City Council of the City of Fairhope therein, at a regular meeting of such Council held on the 29th day of August, 2025, and that such resolution is on file in the City Clerk's Office.

Seal

Lisa A. Hanks, City Clerk Date

7 Wood Avenue Emergency Demolition

Baldwin County Revenue Department website

Baldwin County Revenue Department website

PROPERTY TAX
Baldwin County, Alabama

Home | Get Help | (251) 937-0245

Payments are currently disabled.

Property Details

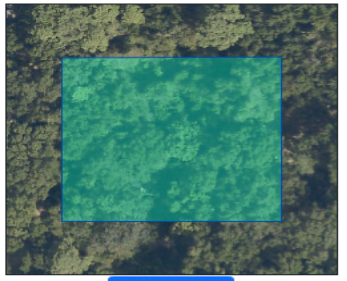
Search For Another Property | Print

Current Date: 8/27/2025 **Tax Year:** 2025 (Billing Year: 2025)

Get Help

Parcel Info

PIN	39471
PARCEL	46-03-08-0-003-058.000
ACCOUNT NUMBER	267157
OWNER	SMITH, ARTHUR RICHARD ETAL SMITH, TERRY AND WAYNE; SHOOTS, CAROL ANN
MAILING ADDRESS	9 WOODS AVE, FAIRHOPE, AL 365323335
PROPERTY ADDRESS	7 WOODS AVE
LEGAL DESCRIPTION	199.7' X 200' IRR LOT 2 REPLAT OF THE SMITH ESTATE SLIDE 248 0-D SLIDE 2480-D GR SEC 37-T6S-R2E (WD)
EXEMPT CODE	H1
TAX DISTRICT	Fairhope - Fairhope School Tax



VIEW MAP

Tax Information

TAXES ARE DUE BEGINNING 10/1/2025, DELINQUENT AFTER 12/31/2025

PPIN	YEAR	TAX TYPE	TAXES	PENALTIES / INTEREST	SUBTOTAL	AMT PAID	BALANCE DUE
39471	2025	REAL	$ 993.68	$ 0.00	$ 993.68	$ 0.00	$ 993.68

Total Due: $ 993.68

LAST PAYMENT DATE **N/A**
PAID BY

Property Values

Total Acres	
Use Value	$0
Land Value	$221,000
Improvement Value	$21,900
Total Appraised Value	$242,900
Total Taxable Value	$242,900
Assessment Value	$22,580

Subdivision Information

Code	SMITHEST
Name	SMITH ESTATE
Lot	2
Block	
Type / Book / Page	IN / N/A / 1205975
S/T/R	08-6S-2E

DEED SEARCH

Baldwin County Revenue Department website

Detail Information

TYPE	REF	DESCRIPTION	LAND USE	TC	HS	PN	APPRAISED VALUE
LAND	1	0.000 Acres	1110-SINGLE FAMILY RESIDENCE	3	Y	N	$221,000
RES/COM	1	111 - SINGLE FAMILY RESIDENCE	-	3	Y	N	$21,900

Building Components

Improvement

Year Built	1950
Structure	SINGLE FAMILY RESIDENCE
Structure Code	111
Total Living Area	1245
Building Value	N/A

Computations

Stories	1.0
1st Level Sq. Ft.	1245
Add'l Level Sq. Ft.	0
Total Living Area	1245
Total Adjusted Area	1444

Materials and Features

Foundation	SLAB - 100
Exterior Walls	WOOD & SHEATHING - 50
Exterior Walls	C.B., 8" PLAIN - 50
Roof Type	HIP-GABLE - 100
Roof Material	ASPHALT SHINGLES - 100
Floors	PINE, DOUBLE - 100
Interior Finish	PAINTED - 100
Plumbing	AVERAGE - 100
Fireplaces	FIREPLACE +1 W/1 OPENING - 1
Heat/AC	NO HEAT - 1245

Improvement

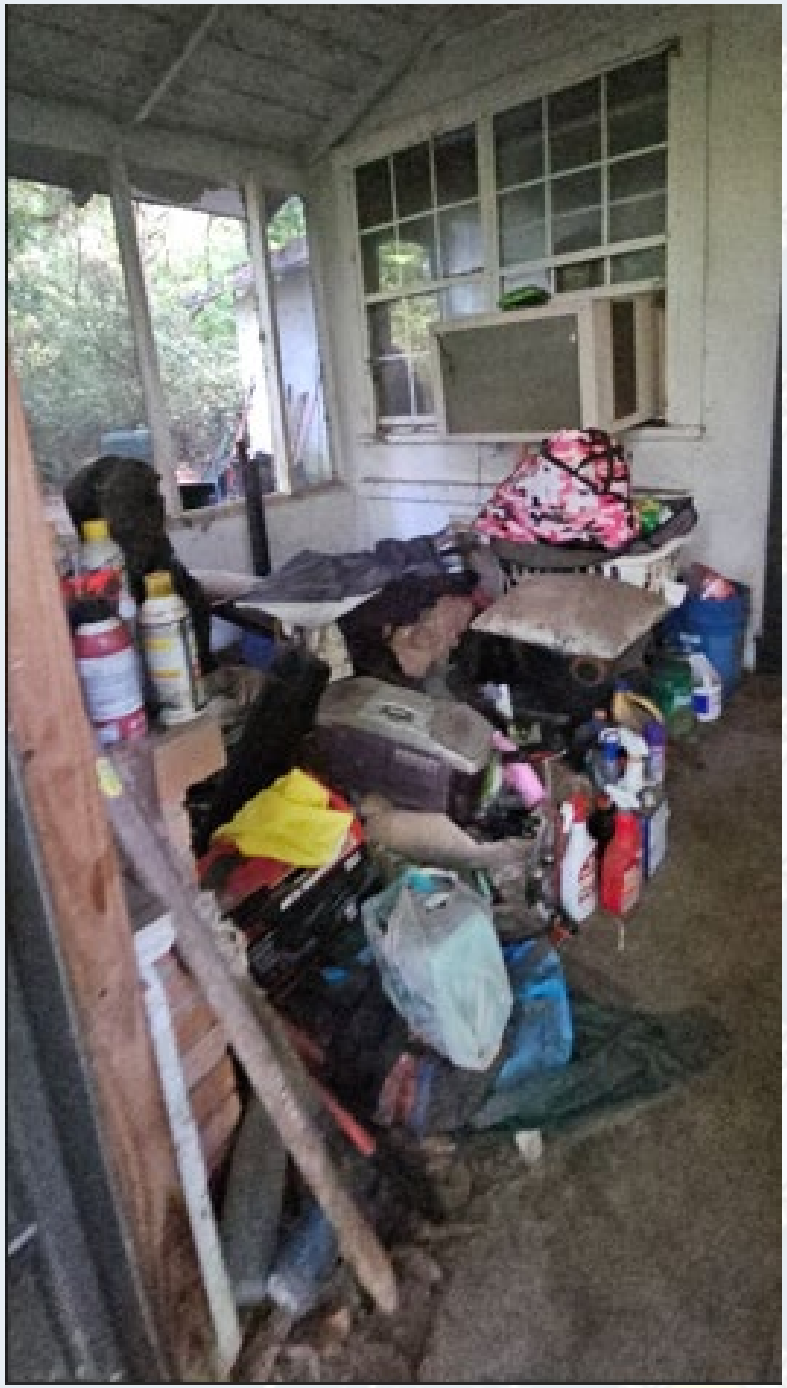
Year Built	1965
Structure	BARN B-42
Structure Code	B42
Total Living Area	500
Building Value	N/A

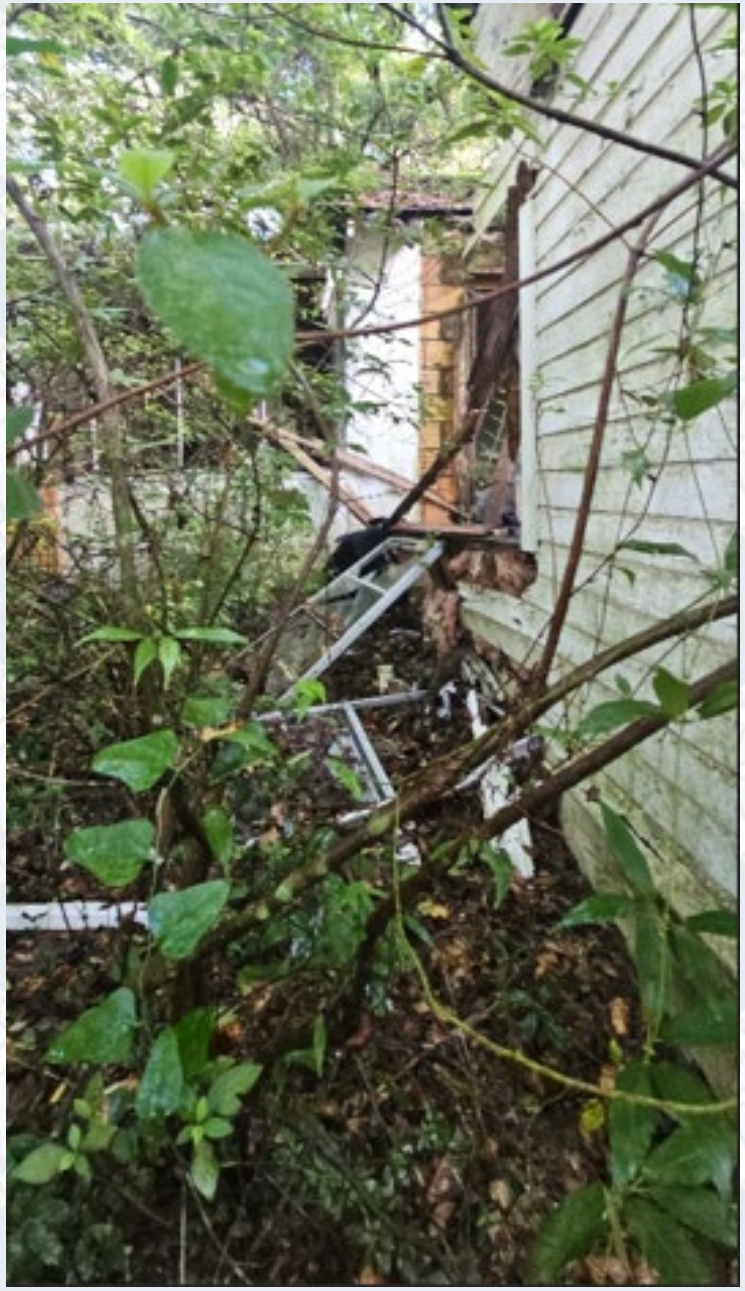
Computations

Stories	1.0
1st Level Sq. Ft.	500
Add'l Level Sq. Ft.	0
Total Living Area	500
Total Adjusted Area	500

Materials and Features

** No Materials / Features For This Improvement **





S.L.M LOT CLEARING bid form

Owner information

Name	City of Fairhope Attn: Erik Cortinas
Address	Bonsecur 7 Woods Ave
City, State ZIP	
Phone	251-928-8003
Email	erikc@fairhopeal.gov
Project name	Demolition of structure/ Clear Lot

Contractor information

Company	S.L.M LOT CLEARING
Name	SYLVESTER MCCOVERY
Address	7100 CARROLL LANE
City, State ZIP	DAPHNE, AL 36526
Phone	251-391-3303
Email	slmlotclearing@yahoo.com
Completion date	

Scope of work

Site Evaluation: Walk through and do the inspection of lot to identify boundaries, existing vegetation, and access points. **Scope of Work:** Demolition of 1 structure (include foundation) Clear 15ft all the way around Structure. **Disposal:** Remove all debris and dispose of.

Not included

Anything that is not on this bid form.

Company proposal

Each project is asscessed individually to provide the most accurate estimate possible. Our team will work closely with you throughout the process to ensure that the project is completed in a timly manner and within budget.

Our estimated budget for the project is $7,500.00**.** We will work closely with you to ensure that the project stays within budget.

Sylvester Mccovery	8/27/2025
Submitted by Sylvester Mccovery	**Date**

Owner acceptance

I, City of Fairhope, accept the above scope of work, for the amount of $7,500.00.

Submitted by	**Date**

Childress Siteworks Inc

16489 County Rd 9
Summerdale, AL 36580

Estimate

Date	Estimate #
8/28/2025	1043

Name / Address	Ship To
City of Fairhope Attention:Erik Cortinez	

P.O. No.	Project
	Demo house 7 Woods Ave

Description	Item	Qty	Type	Rate	Total
Childress Siteworks will provide all labor, supervision, tools, equipment, transportation, disposal, license and insurance and perform all work necessary to demo house and at 7 Woods Ave including removal of septic tank. Hay and seed disturbed area.					
House Demo	Site work	1	chg	7,800.00	7,800.00

Phone #	E-mail
251-971-6251	csi@gulftel.com

Total **$7,800.00**

ESIMATE GOOD FOR 60 DAYS

CITY OF FAIRHOPE
AGENDA MEMORANDUM

Item ID: 2025-1766

FROM:	Daryl Morefield, WATER SUPERINTENDENT
SUBJECT:	The Superintendent of Water/Wastewater Department, Daryl Morefield, has requested Change Order No. 1 for the contract with Morrow Water Technologies for Bid No. 24-058 Fairhope Water System Test Well Project.
AGENDA DATE:	August 29, 2025

RECOMMENDED ACTION:

To approve Change Order No. 1 for the contract with Morrow Water Technologies for Bid No. 24-058 Fairhope Water System Test Well Project to change the location of a test well site from Water Treatment Plant No. 1 to the Wagner Site contingent on right of entry approval. There is a zero cost difference for this change.

BACKGROUND INFORMATION:

Change Order No. 1 is to change the location of one of the test well sites from Water Treatment Plant No. 1 to the Wagner site. This move will better serve the City of Fairhope in meeting the future water needs of the City. There is a zero cost difference for this change.

Previous Council Action:

October 14, 2024 - Resolution No. 5218-24 approved the award of Bid No. 24-058 Fairhope Water System Test Well Project with a bid proposal not-to-exceed $1,224,542.00.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	Cost	Available Budget
004010-59501	Water - System Improv. Plant/Wells	$0.00	$0.00	$0.00

GRANT:

N/A

LEGAL IMPACT:

N/A

FOLLOW UP IMPLEMENTATION:

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: N/A

Action required (list contact persons/addresses if documents are to be mailed or emailed): N/A

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That Mayor Sherry Sullivan is hereby authorized to execute Change Order No. 1 for (Bid No. 24-058) Fairhope Water System Test Well Project to change the location of a Test Well from Water Treatment Plant No. 1 to the Wagner site contingent on right of entry approval; and to award Change Order No. 1 to Morrow Technologies. There is a zero cost difference for this change.

ADOPTED ON THIS 29TH DAY OF AUGUST, 2025

_____
Jack Burrell, Council President

Attest:

_____
Lisa A. Hanks, MMC
City Clerk

CONTRACT CHANGE ORDER NO. 1

City of Fairhope, Alabama

DATE: 8/29/2025

PROJECT: Bid No. 24-058 – Fairhope Water System Test Well Project

TO: Morrow Water Technologies, Inc.
(Contractor)

TERMS: You are hereby authorized, subject to the provisions of your Contract for this Project, to make the following changes thereto in accordance with the attached Change Order Request and supporting documents and to:

FURNISH the necessary labor, materials and equipment to:

Install a test well near Wagner in place of Test Well No.2 located north of Water Treatment Plant 1.

TOTAL ADDITION OR REDUCTION TO CONTRACT PRICE:

(Note: Numbers in parentheses are deductions).

ORIGINAL CONTRACT PRICE	$ 1,224,542.00
LESS CONTINGENCY/ALLOWANCE	$ 0.00
NET ORIGINAL CONTRACT PRICE	$ 1,224,542.00
Net total of previous Change Orders	$ 0.00
Previous revised Contract Price	$ 0.00
This Change Order No. 1 ☐Add ☐Deduct	$ 0.00
Revised Contract Price this date	$ 1,224,542.00

Extension of time resulting from this Change Order 0 (Indicate number of calendar days).

The amount of this Change Order will be the responsibility of N/A

This Contract Modification constitutes full and mutual accord and satisfaction for all time and all cost related to this change. By acceptance of this Contract Modification, the Contractor hereby agrees that the modification represents an equitable adjustment to the Contract, and further, agrees to waive all right to file any further claims or changes arising out of or as a result of this change, or the accumulation of executed Contract Modifications on this Contract.

The Contractor and OWNER(s) hereby agree to the terms of this Change Order as contained herein.

CONSENT OF SURETY

_____
(Company)

By: _____

CONTRACTING PARTIES

_____
(Contractor)

By: _____
(Authorized Representative)

RECOMMENDED

By: Austin Maynard

Austin Maynard, Krebs Engineering
(Design Engineer)

CITY OF FAIRHOPE

By: _____
(Mayor)

_____
(City Clerk)

CITY OF FAIRHOPE

CHANGE ORDER REQUEST

OWNER: CITY OF FAIRHOPE

ARCHITECT/ENGINEER: KREBS ENGINEERING, INC

CONTRACTOR: MORROW WATER TECHNOLOGIES, INC.

PROJECT: Bid No. 24-058 – Fairhope Water System Test Well Project

CHANGE ORDER REQUEST NO. 1 **DATE:** 8/29/2025

1. **DESCRIPTION OF CHANGE:** Location change of Test Well (TW-02)

2. **CHANGE ORDER COSTS:** $0.00

Proposal Attached N/A **Cost Estimated/Proposal Required**

Item	*Quantity*	*Material Unit Price*	*Labor (Hours)*	*Labor Unit Price*	*Sub-Total Cost*
a.					
b.					
c.					
d.					
e.					
f.*					
				TOTAL:	

*****If more than 6 items, provide attachments.

3. **INSTITUTED BY: The City of Fairhope**

4. **JUSTIFICATION OF NEED:** The Water Department has determined that Test Well No. 2 (TW-02)is not required due to its proposed location's proximity to existing production wells and has requested that the budget allocated for TW-02 be utilized to pay for the installation of a similar test well west off HWY. 98 and north of Wagner Road. This a no cost change order, only a revision of the location.

5. JUSTIFICATION OF CHANGE ORDER VERSUS COMPETITIVE BIDDING: N/A

6. COSTS REVIEW: N/A

7. THIS CHANGE ORDER IS SUBMITTED FOR REVIEW AND APPROVAL AND IS CLASSIFIED AS THE FOLLOWING TYPE:

- ☐ Minor change of a total monetary value less than required for competitive bidding.
- ■ Changes for matters relatively minor and incidental to the original contract necessitated by unforeseeable circumstances arising during the course of work.
- ☐ Emergencies arising during the course of work.
- ☐ Change or alternates provided for in the original bidding where there is no difference in price of the Change Order from the original best bid on the Alternate.
- ☐ Change of relatively minor terms not contemplated when the plans and specifications were prepared and the Project was bid and which are in the public interest and do not exceed 10% of the Contract Price.

8. EXTENSION OF TIME REQUESTED: Calendar Days: 0

RECOMMENDED:

BY: Austin Maynard, Krebs Engineering
Fairhope's Consulting Engineer/architect

BY: _____
City Representative

APPROVED:

BY: _____
Contractor

BY: _____
OWNER's Legal Advisor

BY: _____
OWNER's Authorized Representative

RESOLUTION NO. 5218-24

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope did request, receive, and open bids for Bid No. 24-058 Fairhope Water System Test Well Project at 555 South Section Street, City of Fairhope offices, Fairhope, Alabama.

[2] At the appointed time and place, two (2) responsive bids were received and tabulated as follows:

CONTRACATOR	BASE BID
Morrow Water Technologies	$1,224,542.00
J & P Construction Co., Inc.	$1,711,380.00

[3] After evaluating the bid with required specifications, Morrow Water Technologies is now awarded Bid No. 24-058 Fairhope Water System Test Well Project with a bid proposal not-to-exceed $1,224,542.00.

DULY ADOPTED THIS 14TH DAY OF OCTOBER, 2024

Jack Burrell,
Council President Pro Tempore

Attest:

Lisa A. Hanks, MMC
City Clerk