



**CITY OF FAIRHOPE
SPECIAL CITY COUNCIL
ORGANIZATIONAL MEETING AGENDA**

**Monday, November 3, 2025 - 6:00 PM
City Council Chambers**

Council Members

Jack Burrell
Joshua Gammon
Jimmy Conyers
Jay Robinson
Andrea Booth

Invocation and Pledge of Allegiance

1. Call to Order — City Clerk Lisa Hanks
2. Oath of Office - The Honorable Jody W. Bishop, Circuit Court Judge, 28th Judicial Circuit (Baldwin County), State of Alabama
3. Vote - City Council President _____
4. **** Presiding Officer** - City Council President**
Vote - City Council President Pro Tempore _____
5. Ordinance - An Ordinance adopting the Rules of Procedure in all instances for Meetings of the City Council.
6. Ordinance — An Ordinance that Mayor Sherry Sullivan is hereby required to act as the Full-time Superintendent of the City of Fairhope Utility System.
7. Resolution - That **Lisa A. Hanks** is hereby appointed as City Clerk. The term of the City Clerk shall serve until the next general municipal election or until a successor is elected by the council and qualified. Section 11-43-3, Code of Alabama, 1975.
8. Resolution - That **Kimberly Creech** is hereby appointed as City Treasurer. The term of the City Treasurer shall serve until the next general municipal election or until a successor is elected by the council and qualified. Section 11-43-3, Code of Alabama, 1975.
9. Resolution — That **Stephanie Hollinghead** is hereby appointed as Chief of Police. The term of the Chief of Police shall serve until the next general municipal election or until a successor is elected by the council and qualified. Section 11-43-5, Code of Alabama, 1975.
10. Resolution — That **Marcus E. McDowell** is hereby appointed as City Attorney. The term of the City Attorney shall serve until the next general municipal election or until a successor is elected by the council and qualified. Section 11-43-3, Code of Alabama, 1975; and that Mayor Sherry Sullivan is authorized to sign an engagement letter between the City of Fairhope and Marcus E. McDowell for legal services.

11. Resolution — That Mayor Sherry Sullivan is hereby authorized to execute an Engagement Letter for Professional Legal Services with Hand Arendall Harrison Sale, LLC which includes planning and zoning matters, general representation as requested by the City, and litigation that may or may not be covered by the City's insurance policy.
12. Resolution — Authorizing the Bank signers of all City of Fairhope Accounts.
13. Resolution — Approving the Holidays for FY 2025 - 2026.
14. Planning Commission Terms:
 - 11/06/25 - 08/31/26 Councilmember Conyers
 - 09/01/26 - 06/30/27 Councilmember Gammon
 - 07/01/27 - 03/31/28 Councilmember Burrell
 - 04/01/28 - 01/31/29 Councilmember Robinson
 - 02/01/29 - 10/31/29 Councilmember Booth
15. Council Liaison Appointments
 - Utilities Gas/Water/Sewer/Electric Councilmembers: Booth and Gammon
 - Parks & Recreation and Library Councilmembers: Robinson and Booth
 - Finance & Audit Councilmembers: Burrell and Conyers
 - Public Works & Industrial Recruitment Councilmembers: Burrell and Conyers
 - Police, Fire, & Court Councilmembers: Gammon and Robinson
16. Boards and Committee Appointments:
 - Eastern Shore Metropolitan Planning Organization: Appoint Councilmember Burrell and Mayor Sullivan
 - Place 1 - Burrell
 - Harbor Board** and Employee liaison - Pat White
 - Industrial Development Board**
 - Streets and Traffic Control Committee**
 - Place 2 - Gammon
 - Fairhope Environmental Advisory Board**
 - Recycling Committee** and Employee liaison - Murray Cameron
 - Tree Committee**
 - Place 3 - Conyers
 - Fairhope Public Schools Commission**
 - Personnel Board**
 - Streets and Traffic Control Committee**
 - Place 4 - Robinson
 - Christmas Parade** - Lieutenant Shane Nolte and Employee liaison - Paige Crawford
 - Fairhope Historic Preservation Commission**
 - Recreation Board** and Employee liaison - Pat White
 - Place 5 - Booth
 - Library Board**
 - Museum Advisory Board**
 - Pedestrian and Bicycle Committee**

17. Council Comments
18. Mayor's Address
19. Adjourn

RECEPTION FOLLOWING MEETING IN LOBBY

Regular Meetings of the City Council shall be held on the 2nd and 4th Monday of each month immediately following the 4:30 p.m. Work Session unless prescheduled and announced otherwise.

Next Regular City Council Meeting, Monday, November 10, 2025, 6:00 p.m. or immediately following the Work Session.

Fairhope Municipal Complex
City Council Chambers
161 North Section Street
Fairhope, AL 36532