



**CITY OF FAIRHOPE
SPECIAL CALLED
CITY COUNCIL MEETING AGENDA**

**Thursday, November 20, 2025 - 3:30 PM
City Council Chambers**

Council Members

Jack Burrell
Joshua Gammon
Jimmy Conyers
Jay Robinson
Andrea Booth

Invocation and Pledge of Allegiance

1. Approve minutes of November 10, 2025, Regular City Council Meeting and minutes of November 10, 2025, Work Session.
2. Report of the Mayor
3. Public Participation – Agenda Items – (3 minutes maximum)
4. Council Comments
5. **Final Adoption** – Ordinance – Amend Zoning Ordinance No. 1253; and to zone the property of Achee Properties to R-1, Low Density Single-Family Residential District for Hill Top North concurrent with annexation. The property is approximately 14 acres and is located at 6796 Twin Beech Road. **PPIN #: 3747.** (Introduced at the November 10, 2025 City Council Meeting.)
6. **Final Adoption** — Ordinance — An Ordinance Repealing and Replacing Ordinance No. 722: Chapter 21: Article VI. Garbage and Trash Collection and Disposal: Sections 21-76 and 21-77. (Introduced at the November 10, 2025 City Council Meeting.)
7. **Final Adoption** — Ordinance — An Ordinance to Amend Ordinance No. 1689 the Bylaws of the Environmental Advisory Board. (Introduced at the November 10, 2025 City Council Meeting.)
8. Resolution — That the Mayor is hereby authorized to accept the FAA funding of \$919,099.00 and the 2.5% funding from ALDOT on behalf of the Fairhope Airport Authority for the replacement of taxiway lighting and guidance signage project.
9. Resolution - That the City Council approves the selection of Hope Hicks with Ball, Ball, Matthews & Novak for Professional Legal Services; Human Resources/Labor and Employment Advice and Counseling to the City of Fairhope; and hereby authorizes Mayor Sherry Sullivan to execute the associated Engagement Letter.
10. Resolution — That the City Council approves the selection of Matt McDonald with Jones Walker LLP for Professional Legal Services in the event a conflict prevents Hand Arendall Harrison Sale, LLC from representing the City of Fairhope; and hereby authorizes Mayor Sherry Sullivan to execute the associated Engagement Letter.

11. Resolution - That Mayor Sherry Sullivan is hereby authorized to execute a Contract with Grant Management, Inc. for Professional Consulting Services for (RFQ PS26-008) Grants and Grant Management with a not-to-exceed amount of \$24,000.00.
12. Resolution - That Mayor Sherry Sullivan is hereby authorized to execute Contract Amendment No. 1 for (RFQ PS25-004) Professional Engineering Services for the Installation of a New Lift Station on Scenic Hwy 98 and Lift Station Upgrade at the Grand Hotel with a cost of \$37,500.00; and to award Contract Amendment No. 1 to Three Notch Group, Inc. (Former Name CDG, Inc). The new contract total will be \$367,500.00.
13. Resolution - That the City of Fairhope approves the award of the Request for Quotes for Labor and Materials for the Structure over the Wastewater Treatment Plant Belt Press to Roof Doctors for a not-to-exceed project cost of \$54,936.00. This Public Works project will be less than \$100,000.00, and therefore does not need to be formally bid out.
14. Resolution - That the City of Fairhope has voted to approve the monthly service for grease abatement from Enviro-Tech of America, Inc. as a sole source distributor; and authorizes procurement based on the option allowed by the Code of Alabama 1975, Section 41-16-51(13). The annual cost will not-to-exceed \$75,000.00.
15. Resolution - That the City of Fairhope approves the FY2026 Annual Flower Procurement. The total cost not-to-exceed \$165,500.00. There are multiple vendors and the times of procurement vary. This procurement is allowed pursuant to Resolution No. 1650-10 adopted in May 2010 that declares flowers as Unique "Like Items" and the extension of this categorization to include any cultivated varieties, differentiated by scientific name.
16. Resolution - That the City of Fairhope approves the procurement for FY2026 Potting Soil Sungro MM830-F3B RSi from Sungro Horticulture Inc. as sole source and manufacturer. The annual cost is estimated at \$56,856.00 plus fuel surcharge.
17. Resolution - To award (Bid No. 26-006) to Image Solutions USA for Flame Resistant (FR) Uniform Pants and Outerwear Annual Contract for an annual contract amount not-to-exceed \$60,000.00.
18. Resolution - That the City of Fairhope has voted to approve the upgrade of the existing Downtown Announcement System and upgrade the Audio System Wi-Fi from G & H Systems as sole source distributor; and authorizes procurement based on the option allowed by the Code of Alabama 1975, Section 41-16-51(13). The cost for the announcement system upgrade will not-to-exceed \$68,150.00 and the cost for the Wi-Fi upgrade will not to exceed \$23,565.00.

19. Resolution - That the City of Fairhope has voted to approve TruNarc™ Delta Model and TruNarc™ Solution Kit (Type H2) as sole source with Thermo Scientific Portable Analytical Instruments, Inc.; and authorizes procurement based on the option allowed by the Code of Alabama 1975, Section 41-16-51(13). The total cost will not-to-exceed \$38,950.00. The City of Fairhope also authorizes the use of funds from the McKesson Alabama Settlement Agreement. This purchase constitutes a public purpose, and the City can further safeguard the safety of its staff and residents with this Portable Drug Analyzer.
20. Resolution - That Mayor Sherry Sullivan is hereby authorized to execute a Contract with Pyro Productions Inc. for a Professional Consultant for (RFQ PS26-009) Design and Production of Fireworks Display for New Year's Eve 2025 with a not-to-exceed amount of \$12,000.00; pursuant to Code of Alabama, "Pyrotechnic Shooter Law".
21. Resolution - That Mayor Sherry Sullivan is hereby authorized to execute a contract between the City of Fairhope and Music Garden to provide musical entertainment at the Fairhope New Year's Eve 2025 Celebration for a not-to-exceed amount of \$9,500.00; and authorize the City Treasurer to pay \$9,500.00 payable to Music Garden with execution of contract prior to the performance. Exempt from formal bidding per Code of Alabama 1975, Section 41-16-51 (a)(3).
22. Public Participation – (3 minutes maximum)
23. Adjourn

Regular Meetings of the City Council shall be held on the 2nd and 4th Monday of each month immediately following the 4:30 p.m. Work Session unless prescheduled and announced otherwise.

Next Regular City Council Meeting, Monday, December 8, 2025, 6:00 p.m.

Fairhope Municipal Complex
City Council Chambers
161 North Section Street
Fairhope, AL 36532