

STATE OF ALABAMA)(

COUNTY OF BALDWIN)(

The City Council, City of Fairhope, met in an organizational session at 6:00 p.m., Fairhope Municipal Complex Council Chamber, 161 North Section Street, Fairhope, Alabama 36532, on Monday, 3 November 2025.

Present were Councilmembers: Jack Burrell, Joshua Gammon, Jimmy Conyers, Jay Robinson, and Andrea Booth, Mayor Sherry Sullivan, Attorney Marion E. Wynne, and City Clerk Lisa A. Hanks. City Attorney Marcus E. McDowell was absent.

There being a quorum present, City Clerk Lisa Hanks took the seat as presider and called the meeting to order. The invocation was given by Reverend Linda Fisher from Unity on the Eastern Shore Church and the Pledge of Allegiance was recited.

This being the organizational meeting to begin the new administration, Mayor Sherry Sullivan, and the newly-elected Councilmembers: Jack Burrell, Joshua Gammon, Jimmy Conyers, Jay Robinson, and Andrea Booth prepared to take their Oath of Office.

The Honorable Jody W. Bishop, Circuit Court Judge, 28th Judicial Circuit of the State of Alabama, then gave the Oath of Office to the new elected Officials: Mayor Sullivan; Councilmembers Burrell (Place # 1); Gammon, (Place # 2); Conyers, (Place # 3); Robinson, (Place # 4); and Booth, (Place # 5). (Signed Oaths inserted at end of these minutes.)

The new administration took their seats on the dais and continued with business.

Ms. Hanks conducted the procedures for electing a Council President. The floor was opened for Council President nominations. Councilmember Robinson nominated Councilmember Conyers. Seconded by Councilmember Booth and no other nominations were made. The floor for nominations was then closed. Councilmember Conyers was elected Council President unanimously by voice vote.

Council President Conyers took the presider's seat. The floor was then opened for Council President Pro Tempore nominations. Councilmember Robinson nominated Councilmember Burrell. Seconded by Councilmember Booth and no other nominations were made. The floor for nominations was then closed. Councilmember Burrell was elected Council President Pro Tempore unanimously by voice vote.

3 November 2025

Councilmember Burrell introduced in writing Ordinance No. 1845, an ordinance to adopt the Rules of Procedure in all instances for Meetings of the City Council. In order to take immediate action, Councilmember Burrell moved for immediate consideration. Seconded by Councilmember Robinson, motion for immediate consideration passed unanimously by the following voice votes: AYE – Burrell, Gammon, Conyers, Robinson, and Booth. NAY - None.

Councilmember Burrell then moved for final adoption of Ordinance No. 1845. Seconded by Councilmember Robinson, motion for final adoption passed by the following voice votes: AYE – Burrell, Gammon, Conyers, Robinson, and Booth. NAY - None.

Councilmember Burrell introduced in writing Ordinance No. 1846, an ordinance that Mayor Sherry Sullivan is hereby required to act as the Full-time Superintendent of the City of Fairhope Utility System. In order to take immediate action, Councilmember Burrell moved for immediate consideration. Seconded by Councilmember Robinson, motion for immediate consideration passed unanimously by the following voice votes: AYE – Burrell, Gammon, Conyers, Robinson, and Booth. NAY - None.

Councilmember Robinson then moved for final adoption of Ordinance No. 1846. Seconded by Councilmember Burrell, motion for final adoption passed by the following voice votes: AYE – Burrell, Gammon, Conyers, Robinson, and Booth. NAY - None.

Councilmember Burrell introduced in writing, and moved for the adoption of the following resolution, a resolution that Lisa A. Hanks is hereby appointed as City Clerk. The term of the City Clerk shall serve until the next general municipal election or until a successor is elected by the council and qualified. Section 11-43-3, Code of Alabama, 1975. Seconded by Councilmember Gammon, motion passed unanimously by voice vote.

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3 November 2025

RESOLUTION NO. 5623-25

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That **LISA A. HANKS** is hereby appointed as City Clerk. The term of the City Clerk shall serve until the next general municipal election or until a successor is elected by the council and qualified. Section 11-43-3, Code of Alabama, 1975.

ADOPTED 3RD DAY OF NOVEMBER, 2025



James Reid Conyers, Jr.
Council President

ATTEST:



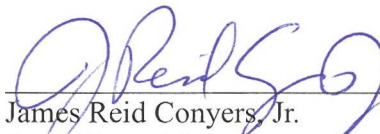
Lisa A. Hanks, MMC
City Clerk

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution that Kimberly “Kim Creech is hereby appointed as City Treasurer. The term of the City Treasurer shall serve until the next general municipal election or until a successor is elected by the council and qualified. Section 11-43-3, Code of Alabama, 1975. Seconded by Councilmember Burrell, motion passed unanimously by voice vote.

RESOLUTION NO. 5624-25

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That **KIMBERLY “KIM” CREECH** is hereby appointed as City Treasurer. The term of the City Treasurer shall serve until the next general municipal election or until a successor is elected by the council and qualified. Section 11-43-3, Code of Alabama, 1975.

ADOPTED 3RD DAY OF NOVEMBER, 2025



James Reid Conyers, Jr.
Council President

ATTEST:



Lisa A. Hanks, MMC
City Clerk

3 November 2025

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution that Stephanie Hollinghead is hereby appointed as Chief of Police. The term of the Chief of Police shall serve until the next general municipal election or until a successor is elected by the council and qualified. Section 11-43-5, Code of Alabama, 1975. Seconded by Councilmember Burrell, motion passed unanimously by voice vote.

RESOLUTION NO. 5625-25

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That **STEPHANIE HOLLINGHEAD** is hereby appointed as Chief of Police. The term of the Chief of Police shall serve until the next general municipal election or until a successor is elected by the council and qualified. Section 11-43-5, Code of Alabama, 1975.

ADOPTED 3RD DAY OF NOVEMBER, 2025


James Reid Conyers, Jr.
Council President

ATTEST:


Lisa A. Hanks, MMC
City Clerk

Councilmember Burrell introduced in writing, and moved for the adoption of the following resolution, a resolution that Marcus E. McDowell is hereby appointed as City Attorney. The term of the City Attorney shall serve until the next general municipal election or until a successor is elected by the council and qualified. Section 11-43-3, Code of Alabama, 1975; and that Mayor Sherry Sullivan is authorized to sign an engagement letter between the City of Fairhope and Marcus E. McDowell for legal services. The motion was seconded by Councilmember Robinson. Councilmember Gammon stated that he would be voting no for this appointment. He said that Marcus McDowell's conduct during the election was not appropriate. After further discussion, motion passed by the following voice votes: AYE – Burrell, Conyers, Robinson, and Booth. NAY - Gammon.

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3 November 2025

RESOLUTION NO. 5626-25

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That **Marcus E. McDowell** is hereby appointed as City Attorney. The term of the City Attorney shall serve until the next general municipal election or until a successor is elected by the council and qualified. Section 11-43-3, Code of Alabama, 1975.

BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, that Mayor Sherry Sullivan is authorized to sign an engagement letter between the City of Fairhope and Marcus E. McDowell for legal services. .

ADOPTED 3RD DAY OF NOVEMBER, 2025


James Reid Conyers, Jr.
Council President

ATTEST:


Lisa A. Hanks, MMC
City Clerk

Councilmember Burrell introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Sherry Sullivan is hereby authorized to execute an Engagement Letter for Professional Legal Services with Hand Arendall Harrison Sale, LLC which includes planning and zoning matters, general representation as requested by the City, and litigation that may or may not be covered by the City's insurance policy. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

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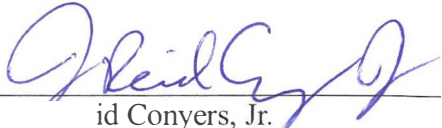
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3 November 2025

RESOLUTION NO. 5627-25

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That Mayor Sherry Sullivan is hereby authorized to execute an Engagement Letter for Professional Legal Services with Hand Arendall Harrison Sale, LLC which includes planning and zoning matters, general representation as requested by the City, and litigation that may or may not be covered by the City's insurance policy.

DULY ADOPTED THIS 3RD DAY OF NOVEMBER, 2025


J. Reid Conyers, Jr.
Council President

Attest:


Lisa A. Harris, MMC
City Clerk

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution authorizing the Bank signers of all City of Fairhope Accounts. Seconded by Councilmember Burrell, motion passed unanimously by voice vote.

RESOLUTION NO. 5628-25

WHEREAS, two signatures are required on all monetary transactions of the City of Fairhope; and

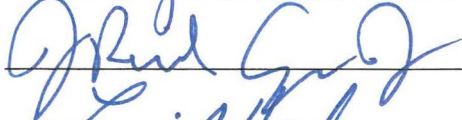
WHEREAS, travel is sometimes required of the Mayor and of the Treasurer and provisions should be made to cover monetary requirements of the City in the absence of one or both; THEN, THEREFORE

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, FAIRHOPE, ALABAMA, that all Financial Depositories where monies of the City are deposited, whether in checking, savings, or other type accounts, currently or in the future; be and hereby are advised that **any two of the following signees** are authorized to sign any monetary transaction between said Depositories and the City of Fairhope, Alabama. Attached is a list of all Depositories for the City of Fairhope;

3 November 2025



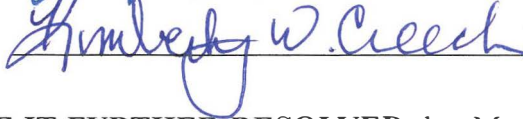
Sherry Sullivan, Mayor



James Reid Conyers, Jr., Council President



Lisa A. Hanks, City Clerk



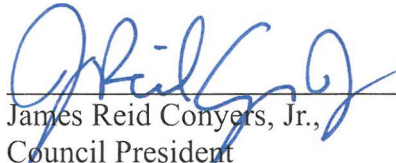
Kimberly W. Creech, City Treasurer

BE IT FURTHER RESOLVED that Mayor Sherry Sullivan is hereby authorized to use computer generated signature for routine checks under Two Thousand Five Hundred Dollars (\$10,000.00). All monetary transactions must have at least one true signature.

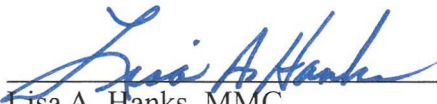
Sample:

BE IT FURTHER RESOLVED that a certified copy of this resolution be sent to all Depositories as authorization of and as a record of above signee signatures.

ADOPTED THIS 3RD DAY OF NOVEMBER, 2025

James Reid Conyers, Jr.,
Council President

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope Depositories

Truist Bank
PNC Bank
Regions Bank
Smart Bank

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution approving the Holidays for FY 2025 - 2026. Seconded by Councilmember Burrell, motion passed unanimously by voice vote.

3 November 2025

RESOLUTION NO. 5629-25

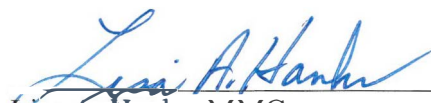
BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, THAT THE FOLLOWING 2025 – 2026 HOLIDAYS WILL BE OBSERVED BY ALL CITY PERSONNEL EXCEPT EMERGENCY EMPLOYEES:

<i>Veterans Day</i>	<i>Tuesday, November 11, 2025</i>
<i>Thanksgiving Holidays</i>	<i>Thursday & Friday, November 27 & 28, 2025</i>
<i>Christmas Holidays</i>	<i>Wednesday & Thursday, December 24 & 25, 2025</i>
<i>New Year's Day</i>	<i>Thursday, January 1, 2026</i>
<i>Martin Luther King, Jr.</i>	<i>Monday, January 19, 2026</i>
<i>Mardi Gras Day</i>	<i>Tuesday, February 17, 2026</i>
<i>Memorial Day</i>	<i>Monday, May 25, 2026</i>
<i>Juneteenth Day</i>	<i>Friday, June 19, 2026</i>
<i>Independence Day</i>	<i>Friday, July 3, 2026</i>
<i>Labor Day</i>	<i>Monday, September 7, 2026</i>

DULY ADOPTED THIS 3RD DAY OF NOVEMBER, 2025


James Reid Conyers, Jr.
Council President

Attest:


Lisa A. Nanks, MMC
City Clerk

3 November 2025

Council President Conyers read the following appointments for Planning Commission terms.

11/06/25 - 08/31/26	Councilmember Conyers
09/01/26 - 06/30/27	Councilmember Gammon
07/01/27 - 03/31/28	Councilmember Burrell
04/01/28 - 01/31/29	Councilmember Robinson
02/01/29 - 10/31/29	Councilmember Booth

Council President Conyers mentioned that in the next couple of months, he would be revamping these Committees and Boards if possible. He then appointed the following Councilmembers to be Liaisons for the following Department; and mentioned these could be changed at any time if needed:

Utilities Gas/Water/Sewer/Electric	Councilmembers: Booth and Gammon
Parks & Recreation and Library	Councilmembers: Robinson and Booth
Finance & Audit	Councilmembers: Burrell and Conyers
Public Works & Industrial Recruitment	Councilmembers: Burrell and Conyers
Police, Fire, & Court	Councilmembers: Gammon and Robinson

Council President Conyers read the Board and Committee Appointments for Place 1, Place 2, Place 3, Place 4, and Place 5. He reiterated that if any of the Councilmembers do not feel the appointment is a good fit, then these could be changed at any time. Councilmember Gammon said the he would like to revisit these appointments in three to six months; and to collaborate with what each Councilmembers passions are.

Eastern Shore Metropolitan Planning Organization: Appoint Council President Burrell and Mayor Sherry Sullivan.

Place 1 - Burrell	Harbor Board and Employee liaison - Pat White Industrial Development Board Streets and Traffic Control Committee
Place 2 - Gammon	Fairhope Environmental Advisory Board Recycling Committee and Employee liaison - Murray Cameron Tree Committee
Place 3 - Conyers	Fairhope Public Schools Commission Personnel Board Streets and Traffic Control Committee
Place 4 - Robinson	Christmas Parade - Lieutenant Shane Nolte and Employee liaison - Paige Crawford Fairhope Historic Preservation Commission Recreation Board and Employee liaison - Pat White
Place 5 - Booth	Library Board Museum Advisory Board Pedestrian and Bicycle Committee

3 November 2025

Councilmember Burrell said he was looking forward to working with Councilmembers Gammon and Faust Booth; and to continue working with Councilmembers Conyers and Robinson. Councilmember Burrell said he appreciates the experience they bring to the City Council. He thanked everyone in the audience and for a large turnout.

Councilmember Burrell said he appreciated City Staff who are here tonight. He congratulated to the members of staff that were appointed by the City Council tonight. He said, "you all have done a great job; and we appreciate you." Councilmember Burrell said, "he looks forward to working with you all for another four years."

Councilmember Gammon thanked everyone in the audience; and thanked the City Council who have been very welcoming and cordial. He thanked Mayor Sullivan, City Clerk Lisa Hanks, and City Treasurer Kim Creech for all of their help and answering questions. Councilmember Gammon thanked his family and friends for supporting him; and said he looks forward to serving Fairhope.

Councilmember Robinson thanked the City of Fairhope and citizens for allowing him to serve as a Councilmember. He said it is an honor to serve on this City Council. Councilmember Robinson said he is looking forward to working with this City Council and serving another four years.

Councilmember Booth thanked her family and friends for being here. She thanked everyone who is here tonight. She thanked the City of Fairhope and everyone that supported her and believed in her. Councilmember Booth commented she is glad to be working with these men; and we all get along. She told the Councilmembers she loves them; and loves Mayor Sherry Sullivan. Councilmember Booth said she has been riding with Department Heads in the field; and said Mayor Sullivan is doing a great job.

Council President Conyers announced our next regular City Council meeting will be next Monday. He thanked everyone for being here tonight. Council President Conyers thanked his wife Ashley and daughter Margaret; and all of the family members here tonight supporting the new legislative body.

He thanked Mayor Sullivan for all she does for the City of Fairhope; and the tremendous staff we have. Council President Conyers said he hopes they have a productive term. He welcomed Councilmembers Gammon and Booth; and said he was excited to have them join the rest of the Council. Council President Conyers commented we have many projects already in progress and hopes to see more completed.

3 November 2025

Mayor Sullivan addressed the City Council and the people in the audience tonight. She congratulated the incoming City Council and said she looks forward to working with them to make Fairhope a great place to live. She thanked them for allowing her to serve as Utility Superintendent. She also thanked them for appointing City Clerk Lisa Hanks, City Treasurer Kim Creech, and Police Chief Stephanie Hollinghead as well as City Attorney Marcus McDowell and Attorney Chris Williams. Mayor Sullivan commented it is great to have that continuation of staff and they all do a great job. She thanked the citizens for continuing to have faith in her to serve and lead this City. Mayor Sullivan said she does not take this for granted; and said it is one of the greatest honors of her life to be able to serve where she and her family call home. She said we have a good team and work well together.

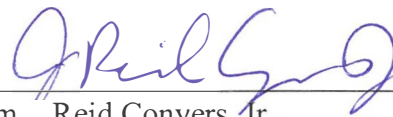
Mayor Sullivan said there were three things she wanted to accomplish: bring stability back in government, create a stable work environment for employees, and focus on infrastructure. She also thanked the City employees who truly make the City special and touch our citizens daily. She said they are dedicated and have their heart for service; and truly enrich the lives of citizens and visitors. Mayor Sullivan state they are the backbone for everything than has been and will be achieved here.

Mayor Sullivan thanked her family and friends for their love and support. She once again thanked the citizens of Fairhope for giving her this opportunity to serve another four years.

Council President Conyers announced there would be a brief reception in the lobby; and there will also be a meet and greet at the Fairhope Brewery.

Councilmember Gammon moved to adjourn the meeting. Seconded by Councilmember Burrell, motion passed unanimously by voice vote.

There being no further business to come before the City Council, the meeting was duly adjourned at 6:27 p.m.



Jam Reid Conyers, Jr.,
Council President



Lisa A. Hanks, MMC
City Clerk

3 November 2025

OATH OF OFFICE

STATE OF ALABAMA)(

COUNTY OF BALDWIN)(

CITY OF FAIRHOPE)(

2219992BALDWIN COUNTY, ALABAMA
HARRY D'OLIVE, JR. PROBATE JUDGE
Filed/cert. 11/05/2025 04:03 PM
TOTAL \$0.00 1 Pages

I, **SHERRY L. SULLIVAN**, solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office upon which I am about to enter, to the best of my ability, so help me God.

(Signed)

Sworn to and subscribed before me this 3rd Day of November, 2025

(Signed)

 Jody W. Bishop
 Circuit Judge
 28th Judicial Circuit
 State of Alabama

3 November 2025

OATH OF OFFICE**2219993**

BALDWIN COUNTY, ALABAMA
HARRY D'GLIVE, JR. PROBATE JUDGE
 Filed/cert. 11/05/2025 04:03 PM
 TOTAL \$0.00 1 Pages



STATE OF ALABAMA)

COUNTY OF BALDWIN)

CITY OF FAIRHOPE)

I, **JACKEY O. BURRELL**, solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office upon which I am about to enter, to the best of my ability, so help me God.

(Signed) *Jackey O. Burrell*

Sworn to and subscribed before me this 3rd Day of November, 2025

(Signed) *Jody W. Bishop*
 Jody W. Bishop
 Circuit Judge
 28th Judicial Circuit
 State of Alabama

3 November 2025

OATH OF OFFICE**2219994**

BALDWIN COUNTY, ALABAMA
 HARRY D'OLIVE, JR. PROBATE JUDGE
 Filed/cert. 11/05/2025 04:03 PM
 TOTAL \$0.00 1 Pages

STATE OF ALABAMA)(

COUNTY OF BALDWIN)(

CITY OF FAIRHOPE)(

I, **JOSHUA N. GAMMON**, solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office upon which I am about to enter, to the best of my ability, so help me God.

(Signed)

Sworn to and subscribed before me this 3rd Day of November, 2025

(Signed)

Jody W. Bishop
 Circuit Judge
 28th Judicial Circuit
 State of Alabama

3 November 2025

OATH OF OFFICE**2219995**

BALDWIN COUNTY, ALABAMA
HARRY D'OLIVE, JR. PROBATE JUDGE
 Filed/cert. 11/06/2025 04:03 PM
 TOTAL \$0.00 1 Pages



STATE OF ALABAMA)
 COUNTY OF BALDWIN)
 CITY OF FAIRHOPE)

I, **JAMES REID CONYERS, JR.**, solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office upon which I am about to enter, to the best of my ability, so help me God.

(Signed)

Sworn to and subscribed before me this 3rd Day of November, 2025

(Signed)

Jody W. Bishop
 Circuit Judge
 28th Judicial Circuit
 State of Alabama

3 November 2025

OATH OF OFFICE

2219996
 BALDWIN COUNTY, ALABAMA
 HARRY D'OLIVE, JR. PROBATE JUDGE
 Filed/cert. 11/05/2025 04:03 PM
 TOTAL \$0.00 1 Pages



STATE OF ALABAMA)(

COUNTY OF BALDWIN)(

CITY OF FAIRHOPE)(

I, **JAY ROBINSON**, solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office upon which I am about to enter, to the best of my ability, so help me God.

(Signed) _____

Sworn to and subscribed before me this 3rd Day of November, 2025

(Signed) _____

Jody W. Bishop
 Circuit Judge
 28th Judicial Circuit
 State of Alabama

3 November 2025

2219997

BALDWIN COUNTY, ALABAMA
 HARRY D'OLIVE, JR. PROBATE JUDGE
 Filed/cert. 11/05/2025 04:03 PM
 TOTAL \$0.00 1 Pages

OATH OF OFFICE

STATE OF ALABAMA)(

COUNTY OF BALDWIN)(

CITY OF FAIRHOPE)(

I, ANDREA FAUST BOOTH, solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office upon which I am about to enter, to the best of my ability, so help me God.

(Signed)

Sworn to and subscribed before me this 3rd Day of November, 2025

(Signed)

Jody W. Bishop
 Circuit Judge
 28th Judicial Circuit
 State of Alabama