

STATE OF ALABAMA)(

COUNTY OF BALDWIN)(

The City Council, City of Fairhope, met in regular session at 6:00 p.m., Fairhope Municipal Complex Council Chamber, 161 North Section Street, Fairhope, Alabama 36532, on Monday, 22 January 2024.

Present were Council President Corey Martin, Councilmembers: Jack Burrell, Jimmy Conyers, Jay Robinson, and Kevin Boone, Mayor Sherry Sullivan, City Attorney Marcus E. McDowell, and City Clerk Lisa A. Hanks.

There being a quorum present, Council President Martin called the meeting to order. The invocation was given by Pastor Kyle Parker of Eastern Shore Presbyterian Church and the Pledge of Allegiance was recited. Councilmember Boone moved to approve minutes of the 8 January 2024, regular meeting; and minutes of the 8 January 2024, work session. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

Mayor Sullivan addressed the City Council regarding the following items:

- 1) State of the City will be held Thursday from 5:00 p.m. to 7:00 p.m.;
- 2) Chocolate and Champagne Gala 2024 on January 27, 2024 at the Fairhope Public Library;
- 3) Reminded everyone of the MMOR, KOER, MOJ, OOMM Parades.

Councilmember Burrell mentioned the need to increase water and sewer rates and the "Rate Study," appealed for an increase of 6 percent, and possible future adjustments.

Councilmember Conyers commented that being Number 5 in the State for high schools is a great job with a 91 Grade. He said we have well rounded students and liked the 3-mil update.

Council President Martin said that the increase in rates is house maintenance and past due. He said we are blessed to have a school system like ours.

A Public Hearing was held as advertised on a proposed ordinance to amend Zoning Ordinance No. 1253. Councilmember Burrell introduced in writing Ordinance No. 1788, an ordinance to rezone the property of 404 Oak LLC from B-4, Business and Professional District to B-2, General Business District. The property is approximately 0.18 acres and is located at 404 Oak Avenue. PPIN# 14546. The Planning Commission gave a favorable recommendation of this ordinance. Council President Martin read the proposed ordinance. Planning Director Hunter Simmons briefly explained the proposed ordinance.

22 January 2024

Council President Martin opened the Public Hearing at 6:15 p.m. No one present opposed the proposed ordinance, the Public Hearing closed at 6:15 p.m.

In order to take immediate action, Councilmember Burrell moved for immediate consideration. Seconded by Councilmember Boone, motion for immediate consideration passed unanimously by the following voice votes: AYE – Burrell, Martin, Conyers, Robinson, and Boone. NAY - None. Councilmember Burrell then moved for final adoption of Ordinance No. 1788. Seconded by Councilmember Conyers, motion for final adoption passed by the following voice votes: AYE – Burrell, Martin, Conyers, Robinson, and Boone. NAY - None.

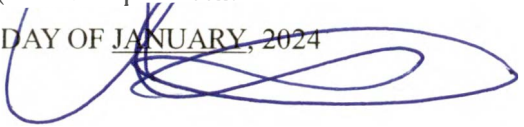
Councilmember Conyers moved for final adoption of Ordinance No. 1789, an ordinance to amend Ordinance No. 1253 and to zone the property of Ryan Creel and Vincent Boothe to PUD concurrent with annexation; and to be known as The Tin Tops at Gayfer. The property is approximately 5.33 acres and is located at 8437 Gayfer Road Extension. PPIN #77258. (Introduced at the January 8, 2024 City Council Meeting). Seconded by Councilmember Robinson, motion for final adoption passed by the following voice votes: AYE – Burrell, Martin, Conyers, Robinson, and Boone. NAY - None.

Councilmember Burrell introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council authorizes and approves the addition of one (1) Part-Time Administrative Assistant (Grade 7) in the Purchasing Department to the FY 2024 Budget with a weekly schedule not to exceed 29 hours per week. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

RESOLUTION NO. 4978-24

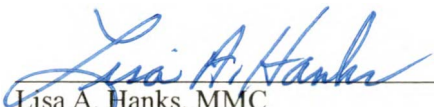
BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City Council authorize the addition of one (1) Part-Time Administrative Assistant (Grade 7) in the Purchasing Department to the FY 2024 Budget with a weekly schedule not to exceed twenty-nine (29) hours per week.

ADOPTED THIS 22ND DAY OF JANUARY, 2024



 Corey Martin, Council President

ATTEST:



 Lisa A. Hanks, MMC
 City Clerk

22 January 2024

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council hereby approves the payroll reallocation defined as the following effective immediately: the departments are requesting to organize a program for six (6) temporary Utility Interns and two (2) temporary Public Works interns at an estimated cost of \$7,560.00 per intern for the duration of the 14-week program [est. \$60,480.00 total]; and the available funding can be found in the table in said resolution. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

RESOLUTION NO. 4979-24

WHEREAS, Fairhope Utilities participated in the 2023 Baldwin County Utilities Internships Program available to rising High School Seniors; and

WHEREAS, Fairhope Utilities and City of Fairhope Public Works departments have requested to expand the internship opportunities available to local students; and

WHEREAS, the City of Fairhope provided for one (1) Utility Intern position in the FY 2024 Personnel Budget; and

WHEREAS, the departments are requesting to organize a program for six (6) temporary Utility Interns and two (2) temporary Public Works interns at an estimated cost of \$7,560.00 per intern for the duration of the 14-week program [est. \$60,480.00 total]; and

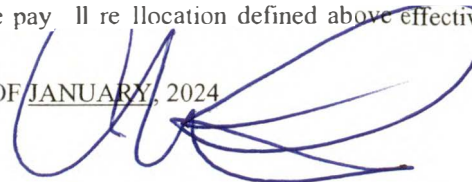
WHEREAS, Fairhope Utilities and City of Fairhope Public Works departments have identified the following available funds in their respective departments due to payroll vacancies; and

Dept	Position	Position #	Total Amount
Gas	Gas Line Service Tech	1662	\$15,120.00
Electric	Electric Line Foreman	55	\$15,120.00
Water	Water Operator II	1947	\$15,120.00
Public Works	Asst. Public Works Director	1016	\$15,120.00

WHEREAS, the Fairhope Utilities and Public Works departments are requesting to reallocate the identified payroll funds to the temporary Intern positions.

BE IT RESOLVED BY THE GOVERNING BODY (THE CITY OF FAIRHOPE, ALABAMA), that the City Council hereby approves the payroll reallocation defined above effective immediately.

ADOPTED THIS 22ND DAY OF JANUARY, 2024



Corey Martin, Council President

ATTEST:



Lisa A. Conyers, City Clerk

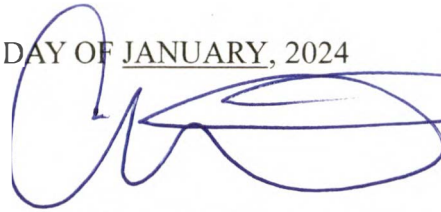
22 January 2024

Councilmember Burrell introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council authorizes and approves the hiring of the new Public Works Administrative Assistant to allow the current Public Works Administrative Assistant (Grade 7), who is retiring at the end of April 2024, to work with and train the new employee prior to their leaving. This will be beneficial to the City as well as the new employee. The temporary position will expire upon retirement of the current Public Works Administrative Assistant. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

RESOLUTION NO. 4980-24

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City Council authorizes and approves the hiring of the new Public Works Administrative Assistant to allow the current Public Works Administrative Assistant (Grade 7), who is retiring at the end of April 2024, to work with and train the new employee prior to their leaving. This will be beneficial to the City as well as the new employee. The temporary position will expire upon the retirement of the current Public Works Administrative Assistant.

ADOPTED THIS 22ND DAY OF JANUARY, 2024



Corey Martin, Council President

ATTEST:



Lisa A. Hanks, MMC
City Clerk

Councilmember Burrell introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Sherry Sullivan is hereby authorized to execute a Contract with Neel-Schaffer, Inc. for Professional Engineering Services for (RFQ PS24-013) for Construction Engineering and Inspection (CE&I) for the Southland Place ADA Compliant Sidewalks Project with a not-to-exceed amount of \$154,330.06. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

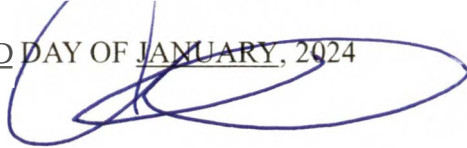
22 January 2024

RESOLUTION NO. 4981-24

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That Mayor Sherry Sullivan is hereby authorized to execute a Contract with Neel-Schaffer, Inc. for Professional Engineering Services for (RFQ PS24-013) for Construction Engineering and Inspection (CE&I) the Southland Place ADA Compliant Sidewalks Project with a not-to-exceed amount of \$154,330.06.

DULY ADOPTED THIS 22ND DAY OF JANUARY, 2024



Corey Martin, Council President

Attest:



Lisa A. Hanks, MMC
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution to Award (Bid No. 24-01.2) for a New Pinless Powerlock Self Loading Turret Trailer to Reelstrong, LLC with a total bid proposal not-to-exceed \$41,079.42. Seconded by Councilmember Burrell, motion passed unanimously by voice vote.

RESOLUTION NO. 4982-24

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope did request, receive, and open bids to procure services for (Bid No. 24-012) for a New PLT-SL10 Pinless Powerlock™ Self-Loading Turret Trailer with an Oversized 20" Turret Bearing with Hydraulic Worm Gear or Equivalent at 555 South Section Street in the City of Fairhope offices, Fairhope, Alabama.

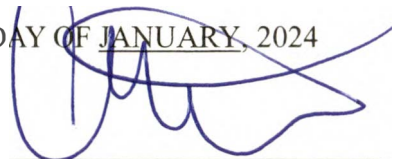
[2]] At the appointed time and place, the following bids were opened and tabulated as follows:

Reelstrong, LLC	\$41,079.42
SouthCon	\$42,150.25

22 January 2024

[3] After evaluating the bid with required specifications, Reelstrong, LLC is now awarded (Bid No. 24-012) for a New PLT-SL10 Pinless Powerlock™ Self Loading Turret Trailer with an Oversized 20" Turret Bearing with Hydraulic Worm Gear or Equivalent with a bid proposal not-to-exceed \$41, 42.

DULY ADOPTED THIS 22ND DAY OF JANUARY, 2024


Corey Martin, Council President

Attest:


Lisa A. Hanks, MMC
City Clerk

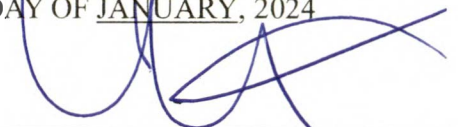
Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Sherry Sullivan is hereby authorized to execute a Professional Services Agreement with Howard Technology Solutions through the NCPA Purchasing Cooperative (Contract #01-145) for a total of \$10,831.00. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

RESOLUTION NO. 4983-24

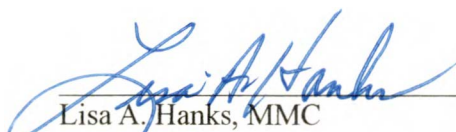
BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That Mayor Sherry Sullivan is hereby authorize to execute a Professional Services Agreement with Howard Technology Solutio through the NCPA Purchasing Cooperative for a total of \$10,831.00.

DULY ADOPTED THIS 22ND DAY OF JANUARY, 2024


Corey Martin, Council President

Attest:


Lisa A. Hanks, MMC
City Clerk

22 January 2024

Councilmember Burrell introduced in writing, and moved for the adoption of the following resolution, a resolution to award (Bid No. 24-013-2022-PWI-003) for Quail Creek Golf Course Cart Path Repair and Resurfacing Project to Asphalt Services, Inc. with a total bid proposal not-to-exceed \$484,044.77. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

RESOLUTION NO. 4984-24

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope did request, receive, and open bids to procure services for (Bid No. 24-013-2022-PWI-003) for Quail Creek Golf Course Cart Path Repair and Resurfacing Project at 555 South Section Street in the City of Fairhope offices, Fairhope, Alabama.

[2] At the appointed time and place, the following bids were opened and tabulated as follows:

Constant Asphalt (non-responsive)

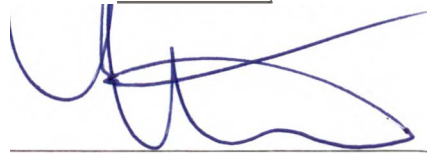
Arrington Curb & Excavation, Inc. \$ 948,246.44

Harwell and company, LLC \$1,387,531.10

Asphalt Services, Inc. \$ 484,044.77

[3] After evaluating the bids with required specifications, Asphalt Services, Inc. is now awarded (Bid No. 24-013-2022-PWI-003) for Quail Creek Golf Course Cart Path Repair and Resurfacing Project with a bid proposal not-to-exceed \$400,000.00.

DULY ADOPTED THIS 22ND DAY OF JANUARY, 2024



Corey Martin, Council President

Attest:



Lisa A. Hanks, MMC
City Clerk

22 January 2024

City Council reviewed an application for a Special Events Retail License by Bottles Up Mobile, Inc., (dba Bottles Up Mobile, Inc.) for Mardi Gras February 9, 2024 through February 12, 2024 ending 11:55 p.m. - 161 North Section Street (Fairhope Civic Center) Fairhope, Alabama. Councilmember Burrell moved to approve the issuance of the license. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

City Council reviewed an application for a Beer/Wine On/Off Premises License by Elizabeth Skipper, The Reserve at Fairhope, (d/b/a Dominion Senior Living of Fairhope LLC), 604 Reserve Loop, Fairhope, Alabama. Councilmember Robinson moved to approve the issuance of the license conditioned on getting "CO". Seconded by Councilmember Burrell, motion passed unanimously by voice vote.

City Council reviewed an application for a Beer/Wine On/Off Premises License by Kirkland Hess, Mediterranean Sandwich Co, (d/b/a MSC Fairhope LLC), 9887 State Highway 104, Fairhope, Alabama. Councilmember Conyers moved to approve the issuance of the license. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

Councilmember Robinson moved to appoint Tricia Gunnells to the Fairhope Public Schools Commission for a three-year term which will expire January 2027. Seconded by Councilmember Burrell, motion passed unanimously by voice vote.

The following individual spoke during Public Participation for Non-Agenda Items:

- 1) John Stewart, 306 Morphy, addressed the City Council and told them they were doing a great job.

Councilmember Burrell move adjourn the meeting. Seconded by Councilmember Conyers, motion pass unanimously by voice vote.

There being no further business to come before the City Council, the meeting was duly adjourned at 6:31 p.m.



Corey Martin, Council President



Lisa A. Hanks, MMC
City Clerk